

**Scope of Work
WarmLine Family Resource Center
July 1, 2007 – June 30, 2008**

Introduction:

First 5 Placer will support WarmLine Family Resource Center to provide services under Strategic Result Area - Improved Family Functioning (page 14-16) in accordance with the First 5 Placer 2007-2010 Strategic Plan and all First 5 Placer policies. This contract may be renewed annually (2007-2010) based on satisfactory achievement of the outcomes.

Outcome:

- Parents are supported so that their children receive appropriate educational placement and support to achieve optimal development.

Strategies:

1. WarmLine FRC will provide an accessible location in Placer County with a family center/library, resources and information about a wide range of services and activities for all children and families.
2. WarmLine FRC will offer parents/caregivers information about services, programs and community support to support their children with special needs.
3. WarmLine FRC will provide opportunities for parent to parent and family to family support.
4. WarmLine FRC will provide training on a wide range of relevant topics in group and individual settings.
5. WarmLine FRC will offer family activities that will provide opportunities for parents, siblings, and extended families to gain confidence and interact with each other.
6. WarmLine FRC will participate in and provide outreach to the general community to increase public awareness of services and programs that benefit all children and families and help lead to early identification of children with special needs.

Performance Measures:

- Demographics according to the categories mandated in the First 5 Placer Demographic Tool. In addition the following will be required; number of children served directly, the number of children served indirectly and the number of parents/caregivers served.
- Survey to measure parent understanding of educational placement process (IFSP/IEP: Individual Family Service Plan and Individual Education Program) and parent's ability to speak on behalf of their children.
- Follow-up survey with parents to measure their child's development – (to be administered 2-4 months after training/consultation).

First 5 Attribution:

All published program materials relating to the services provided under this agreement will list First 5 Placer as a funding source. All public relations materials such as brochures, posters, flyers and newsletters will include reference to First 5 Placer and include the First 5 Placer logo.

Evaluation:

By state law, the First 5 is required to use outcome-based accountability to determine its expenditures and measure achievement of outcomes (i.e. conditions and/or behaviors) for children prenatal through 5. To assist First 5 Placer to adequately measure the achievement of the outcomes stated in this contract, Contractor will be responsible for collecting, analyzing and reporting performance measure data to First 5 - Placer. Contractor shall participate in First 5 – Placer Learning Conversations to review and analyze performance measurement data and apply learning to improve services and outcomes. If Contractor does not bring the appropriate data to their learning conversations, payments will be withheld until Contractor provides the required data.

Reporting:

By state law the Commission is required to submit an annual report to the state First 5 Commission. Since the county report to the state is a compilation of the activities of individuals and organizations receiving First 5 funds in Placer County. Contractor will provide any information requested by First 5 Placer to complete and submit the state annual report and also provide reports to the First 5 Placer Commission as requested.

Also, First 5 Placer convenes an annual “Partner Network Outcome Faire” to report to the community. Contractor shall participate in this annual Outcome Faire.